

IMPORTANT INFORMATION

Please consider the following:

1. Pay attention to the daily announcements on the Notice Board in the lobby.
2. Bring your passport or other identity document with you to the meetings and events. You will need to hand them in order to receive a headphone for the simultaneous translation.
3. Don't forget to make your appointment with the support team in the case you have reimbursement claims. Don't forget to bring all your receipts along. Deadline for the reimbursement procedures: Thursday evening.
4. If your departure is after Friday (10th March) 12:00pm (noon), we can provide you with meals. Therefore, don't forget to sign the list for meals at the reception of the conference.
5. Information about shuttle to the airports, please take a look on the lists on the Notice Board in the lobby.
6. Need a cab? Call: +49791 6117

Opening hours – Registration/Cash Point

Registration

Tuesday: 10:00h-20:00h
Wednesday: 7:30h-18:30h
Thursday: 8:00h – 14:00h
Friday: 8:00h-11:00h

Cash Point

Tuesday: 10:00h-20:00h
Wednesday: 7:30h-12:30h
Thursday: 8:00h – 10:00h
Friday: 8:00h-10:00h

Cash Point for refunding travel costs

Wednesday: 12:30h-14:00h
Thursday: 07:30h-09:00h
12:30h-14:00h



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